

ORISSA SPACE APPLICATIONS CENTRE
Dept. Of Science & Technology, Govt. of Orissa
Plot No.45/48(P), Jayadev Vihar, Near Gopabandhu Academy of Administration
Unit-16, Bhubaneswar-751 023

TENDER NOTICE No.10/2010

(For Supply of Web Server)

Sealed tenders are invited from established and accredited Original Equipment Manufacturers (OEM) for supply, installation & commissioning of Web Server and SQL Server standard 2008 database Software at ORSAC. The authorised dealers of such OEM can also participate in the tender.

Cost of Tender Paper: Rs 1000.00
Date of Issue of Tender Paper: 08.06.2010
Earnest Money Deposit: 1% of the tender value
Last Date of Submission of Tender: 22.06.2010 till 1 P.M.
Opening of Tender: 22.06.2010 (3.30PM).

ORSAC reserves the right to change the above programme without assigning any reason thereof.

For details, please visit <http://www.orissagov.nic.in> or <http://www.orsac.org> in the above office for the tender papers.

CHIEF EXECUTIVE, ORSAC

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TENDER NOTICE

Sealed tenders are invited from established and accredited Original Equipment Manufacturers (OEM) for supply, installation & commissioning of the under mentioned items of the following specifications and quantities at Orissa Space Applications Centre, Bhubaneswar. The authorised dealers of such OEM can also participate in the tender.

Sl.No	Item Description	Unit	Quantity	Cost of tender paper
1.	Web Server (64 bit)	1	1	Rs.1000.00
2.	SQL Server Standard edition 2008 (64 bit)	1	1	

Non-transferable tender documents for supply of the items stated above will be available from office of the Orissa Space Applications Centre (ORSAC), Bhubaneswar on payment of tender document cost as specified above. The tender document cost, which is non-refundable, is payable in shape of cash/crossed Demand Draft of any scheduled bank having branch at Bhubaneswar drawn in favour of **Orissa Space Applications Centre, Bhubaneswar, Orissa**. This tender notice can also be accessed through Internet in the ORSAC website: <http://www.orsac.org> or from Govt. of Orissa web site <http://www.orissagov.nic.in> and bid document can be downloaded. The downloaded bid document can also be used provided it is accompanied with a crossed Demand Draft towards cost of the tender document. Tenderers interested to receive tender documents by Registered Post should pay additional amount of Rs.100/- (Rupees One hundred) only. However, ORSAC will not be responsible for postal delays in delivery of the documents.

The Tenderers are required to furnish attested copies of VAT clearance certificate from the sales tax authority of the State of Orissa/other states as applicable along with the tender.

The Tenderers are required to deposit one percent (**1%**) of tendered value as Earnest Money Deposit (**EMD**) in shape of Bank Draft drawn on any scheduled bank having branch at Bhubaneswar pledged in favour of Orissa Space Applications Centre, Bhubaneswar.

Performance security shall be deducted from Bills as per guidelines given in the tender documents.

The items conforming to required specifications are to be delivered to the consignee at Bhubaneswar in Orissa and the tenderer has to quote the rates giving details of taxes, levies charges, premium etc. separately as stated in the tender document.

The tenders should be submitted after due compliance with guidelines given in the tender documents under Schedule (A) Conditions of Contract, Schedule (B)- Technical specifications, Schedule(C)- Delivery Destination, Schedule (D)- Bid Form & Schedule (E)- Price Schedule. Tenders submitted in incomplete form shall be rejected outright.

The filled in sealed tenders containing Techno-commercial Bid and Price Bid in double cover system as per instruction given in tender documents, shall be submitted in the Office of the ORSAC, Bhubaneswar by Registered Post, Courier service or dropping in the tender box. Tenders received after due date and time shall not be entertained.

The tender papers will be available for sale in the office of the ORSAC between **11.00 AM to 4.00 PM** on Orissa govt. official working days till **21.06.2010**. The sealed tenders will be received in the tender box till **1.00 PM** of **22.06.2010** in Office of the ORSAC. The techno-commercial bids will be opened on at **3.30 PM on 22.06.2010** in presence of the Tenderers or their authorized representatives, if any. The Price Bids of Technically qualified bidders will be opened in presence of the tenderers or their authorized representatives on 25.06.2010 at 11.00 A.M.

ORSAC reserves the right to cancel any or all tenders without assigning any reason thereof.

CHIEF EXECUTIVE

Schedule (A) – Conditions of contract

- 1) The Tender papers include instructions issued in the Tender notice along with the Schedule (A) - Conditions of Contract, Schedule (B) – Technical Specifications, Schedule (C) – Delivery Destination, Schedule (D) – Bid Form, Schedule (E) – Price Schedule.
- 2) The Tenderers shall submit the following documents and information with the tender. Lack of complete and adequate information under any of the parameter may render the bid disqualified.

a) For Techno-Commercial Bid:

- a. Copy of Tender Notice
- b. Acceptance of Schedule (A) & Schedule (B)
- c. Documentary evidence that the tenderer is the manufacturer or the authorized dealer of the item.
- d. Attested copies of VAT clearance certificate from the Sales Tax Authority of the State of Orissa or any other state as applicable.
- e. Technical information and specifications prescribed by the manufacturer for the item.
- f. Documents in support of supplies made during last 2 years to different Govt. and public sector undertaking.
- g. The firm should submit an undertaking for providing service/maintenance during the warranty period effective from the date of commissioning with terms & conditions as well as for taking Annual maintenance contract (AMC) after the warranty period.
- h. Availability of spare parts and service/ repair facilities inside Orissa at least for 10 years
- i. Cost of Tender document (in shape of Bank Draft) if downloaded from Website and used.
- j. Service facility with details inside Orissa & outside.

b) For Price Bid:

Acceptance of Schedule (C) Delivery destination
Filled up Schedule (D) – Bid form
Earnest money deposit
Filled up Schedule (E) – Price Schedule
Extended warrantee for 3 years in the Schedule-E

- 3) The quoted rates shall be for destination mentioned in the Schedule (C) Delivery Destination, inclusive of all taxes, duties, levies, charges, transportation cost, transit insurance cost. The item should be shown separately along with the basic rate. Prices written in words shall be accepted in case of any discrepancy. Rates with conditionality or provision of escalation will be rejected.
- 4) Validity of period of the Tender shall be 365 days from the date of opening of the price bid.
- 5) Items as required by ORSAC will be purchased from the successful vendor, as may be decided on a package deal.

- 6) The Earnest money deposit shall be one percent of the Tendered value to be submitted with the Price Bid in shape of Bank Draft drawn in favour of ORSAC on any nationalized bank at Bhubaneswar.
- 7) The items are to be delivered in good condition at ORSAC, Bhubaneswar as mentioned in the Schedule (C) for delivery destination.
- 8) The H/W & S/W should be new and unused .The items shall be of reputed OEM and should also confirm to latest models, designs and standards i.e. as per Schedule-B.ORSAC reserves the right to purchase whole or part of the items as required.
- 9) If any item fails to satisfy requirement of standards, the item shall not be accepted and the tenderer at his own cost shall remove it from point of delivery.
- 10) Items are to be delivered within 30 days of issue of purchase order.
- 11) The tenderer shall give a minimum guarantee period of 12 months from the date of commissioning of the items at destination and an extended period of warranty for another 3 years. This shall not relieve the tenderer from liabilities arising out of normal guarantees available with the product.
- 12) The tenderer has to rectify defects in the items supplied within 7 days of issue of intimation during the warranty period, failing which an amount of one percent of performance security will be forfeited per day of delay.
- 13) If the tenderer fails to supply the items within prescribed time period it shall be treated as breach of contract. This EMD will be forfeited and the supply order will be cancelled for which the tenderer shall remain fully responsible without any liability of ORSAC.

If items are not supplied in time, ORSAC will consider receiving the items by imposing liquidated damage of 0.50 (zero point five zero) percent of cost per week of delay subject to maximum penalty of 5% of the value of each item inclusive of all taxes, duties, levies and charges. Part of the week shall be reckoned as one week.
- 14) Tenders are to be submitted in a double cover system. The 1st sealed envelope shall contain the Techno-Commercial Bid and the 2nd sealed envelope shall contain the Price Bid. Both the 1st and 2nd sealed envelopes are then to be put inside a 3rd envelope duly marked "**Supply of Web Server**". From and to addresses shall be written on each of the envelopes.
- 15) Submission of sealed tenders shall be by Registered Post, courier service or dropping in the tender box. ORSAC shall not be responsible for postal or courier service delays or missing of the documents during transit. Tenders reaching late (as per time mentioned in the Tender Notice) shall not be considered by ORSAC.
- 16) Conditional Tenders shall be rejected.
- 17) **Terms of Payment:** Payment to the successful tenderer shall be made only after items are received in good and serviceable condition as per conditions stipulated in the tender documents along with required documents submitted to ORSAC in support of Bills. 90% of the bill amount will be released after successful commissioning & operational of the system & 10%

of the Bill amount shall be retained towards "**Performance Security**". This amount can be released on production of Bank Guarantee for equal amount issued by any Nationalized Bank at Bhubaneswar, which will remain valid till three month beyond the Guarantee period.

- 18)The tenderer shall not raise any claim in any manner after the Bill amounts are cleared against the purchase order.
- 19)In case of any dispute between the Tenderers and ORSAC regarding interpretation of Tender document conditions, the decision of the Chief Executive, ORSAC shall be final and binding.
- 20)Jurisdiction of Court – Civil Suits, if any, arising out of the contract shall have to be filed at Bhubaneswar under Khurda district. Writ petitions, Civil & Criminal, shall be filed in the High Court of Orissa, Cuttack.

Accepted the above conditions under schedule (A) of tender.

(Signature of Tenderer)

Name:

Address:

SCHEDULE “B”

TECHNICAL SPECIFICATION OF WEB SERVER

1. Hardware

- (i) Processor : 2 x Quad- Core Intel Standard low Voltage Xeon Processors, 2.3 GHZ or more Clock Speed, 8 MB L2 Cache, (64 bit).
- (ii) RAM : 8 GB or more.
- (iii) Hard disk : 2 x 500 GB SAS (10K or more) HDD extendable to 5TB, Extra 2 x 500 GB SAS for mirroring.
- (iv) Networking : 2 or more 1GB Ethernet NIC card.
- (v) Ancillary : DVD R/W, Key Board, Optical Mouse
- (vi) Monitor : 19” or more LCD Colour Monitor

2. Software

- (i) SQL Server : Standard Edition 2008 (64 bit)

SCHEDULE "C" DELIVERY DESTINATIONS

Sl. No	Item	Qty.	Unit	Delivery Destination/Consignee
1.	Web Server (64 bit)	1	1	ORSAC, Bhubaneswar
2.	SQL Server Standard Edition-2008 (64 bit)	1	1	

Accepted the above-mentioned conditions under schedule C of the tender for our item of supply.

Signature of Tenderer

Name:

Address:

SCHEDULE (D) – Bid Form

To

The Chief Executive
Orissa Space Applications Centre
Bhubaneswar

Sir,

I/ we have gone through the Tender Notice relating to supply, installation & commissioning of Web Server & Software at Orissa Space Applications Centre (ORSAC) and the schedule (A), (B), (C), (D) and (E) of Tender document.

A sum of Rs. _____ (Rupees _____) only is hereby tendered in shape of _____ duly pledged as Earnest Money Deposit (EMD) towards one percent of tendered value. I / we also agree that an amount of ten per cent shall be deducted from my bill towards performance security.

I/ We agree the ORSAC shall be at liberty to forfeit the EMD and performance security as per conditions of the contract in case of defaults on my/ our part in fulfilling contractual obligations.

I/We have gone through all terms and conditions stated in the Tender documents and agree to all the terms and conditions.

(Signature of Tenderer)

Date:

Name:

Address:

Schedule (E) – Price Schedule for Tender of Supply of Web Server and SQL Server standard 2008 database Software

(Continuation sheet may be used if required and each page to be signed)

Item description (mention as per Tender Notice)	Unit price @	Details of tax components			Total price in Rs. (mention in figures and words)	Price for extended warranty for 3 years (per unit)	Remark
		Taxes* (Mention each tax separately) in Rs.	Other** Charges (mention each separately) in Rs.	Total (3+4)			
1	2	3	4	5	6	7	8
(A) Web Server							
(B) SQL Server Standard 2008 data base Software							

@ Please refer to paragraphs-3 of schedule A

* Specify tax components included in unit price

** Mention installation & commissioning charges if any

(Signature of Tenderer)

Name:

Address:

